

## **902 CASH FLOW FORECASTING**

### **SCHEDULE OF SERVICES**

This schedule should be read in conjunction with the engagement letter and the terms and conditions of business.

#### **CASH FLOW FORECAST SERVICES**

##### **1.0 RESPONSIBILITIES AND SCOPE FOR CASH FLOW FORECASTS**

##### **1.1 Your responsibilities for the provision of information**

1.1.1 You have undertaken to make available to us, as and when required, all the accounting records and related financial information, including minutes of management meetings, which we need to do our work. You will provide us with all information and explanations relevant to the purpose and compilation of the accounting records, and you will disclose to us all relevant information in full.

1.1.2 You are responsible for ensuring that, to the best of your knowledge and belief, financial information, whether used by the business or for the accounting records, is accurate and complete. You are also responsible for ensuring that the activities of the business are conducted honestly, and for safeguarding the assets of the business and for taking reasonable steps to prevent and detect fraud and other irregularities.

##### **1.2 Preparation of cash flow forecasts**

##### **1.2.1 Our responsibilities**

1.2.2 We have agreed to prepare cash flow forecasts for the specified periods from the accounting records and other information provided by you.

##### **1.2.3 Your responsibilities**

1.2.4 You have agreed to provide such necessary information requested by us to enable accurate cash flow forecasts to be prepared.